

DATE AND PLACE

Monday, December 4, 1978
U. S. Civil Service Commission Auditorium
1900 E Street, N. W.
(Virginia Avenue entrance is closest to the auditorium.)

TIME

Ceremony begins promptly at 11:00 a.m.
Participants are asked to be back of the stage by 10:45 a.m.
(Coat check facilities will be available.)

AGENDA

Mortimer M. Caplin, Chairman of the Board, NCSL, will open the ceremony with some brief comments on the history and meaning of the Awards Program.

Chairman, U. S. Civil Service Commission, will follow with some brief remarks.

AWARDS PRESENTATION

Alphabetical order with Mr. Blake first.

Director will be introduced.
Comments of Director should be approximately two minutes.

Awards will be presented following Director's remarks.

Remaining nine awards will be presented in order as indicated by the attached list.

AGENCY GUESTS: Mr. Frank C. Carlucci
Mr. Herbert Hetu
Mr. John N. McMahon
Mr. Michael J. Malanick

MR. BLAKE'S GUESTS: Mrs. Fran Blake
Miss Margie Blake
Miss Mary Lou Blake
Mr. Fred Janney

PHOTOGRAPHER

Agency photographer will be present.

National Civil Service League
Career Service Award - 1978

JOHN F. BLAKE
Deputy Director for Administration
Central Intelligence Agency

THOMAS S. MCFEE
Assistant Secretary for
Personnel Administration
U.S. Department of Health,
Education and Welfare

ANN Z. CARACRISTI
Cryptologist
National Security Council

GEORGE J. MCQUIOD
Deputy Executive Director
U.S. Civil Service Commission

JULIUS L. KATZ
Assistant Secretary for
Economic and Business Affairs
U.S. Department of State

EDWARD G. SANDERS
Deputy Associate Director for
International Affairs
Office of Management and Budget

WILLIAM E. LILLY
Associate Administrator/Comptroller
National Aeronautics and Space
Administration

DOROTHY L. STARBUCK
Chief Benefits Director
Veterans Administration

PETER G. MCCABE
Chief, Division of Magistrates
Administrative Office of the
U.S. Courts

WILLIAM E. WILLIAMS
Deputy Commissioner of the
Internal Revenue Service
U.S. Department of the Treasury

UNITED STATES CIVIL SERVICE COMMISSION
Office of Incentive Systems
Washington, D.C. 20415

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No. 18 SPECIAL SUPPLEMENT TO NOTES 1978
This supplement is distributed to headquarters offices only.
Please circulate this information to others within your
organization with incentive awards responsibilities.

ITEM #1 - Incentive Awards Administrators Directory

The attached material updates the previous publication (please substitute pages 1-17 for those contained in the blue award directory). Should you need additional copies of these insert pages or have any changes to make, please call Miss Williams on 632-5568.

ITEM #2 - National Civil Service League Awards

✓ Agency nominating officials will receive notification concerning this year's award winners during the next several days (press release will then follow). The date for this year's ceremony will be December 4th (other details will be furnished as soon as they are available).

ITEM #3 - Federal Retiree of the Year Award

✓ Sponsorship of this award program is in doubt at the present time. Departments and agencies should not prepare nominations until further advised.

ITEM #4 - Rockefeller Public Service Awards

✓ The Woodrow Wilson School of Public and International Affairs of Princeton University has announced the winners of the 1978 Rockefeller Public Service Awards. This annual program, sponsored throughout its history by the late John D. Rockefeller 3rd, honors the significant achievements in public service of Americans working at the local, state, or national level, in both the public and private sectors. The attached press release briefly describes the achievements of the seven individuals who will be honored at a ceremony to be held December 5th in Washington.

Attachments

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